

## **Tier 2 Technology Training**

Tier 2 Technology Training is targeted towards the integration of technology into student learning, classroom communication, and using technology as a teaching tool. Teachers are expected to complete five (5) classes per year for a 2 year period.

Completing a class includes:

- Attending and participating in the full training session
- Completing the corresponding activity
- Participating in a follow-up classroom visit.

A variety of classes will count toward Tier 2 training. The district will offer professional development during early release time as outlined by each building's leadership team, as well as during school hours, before school hours and after school hours.

It is the intention that teachers' interests and needs are met by putting forth an offering of classes where teachers can select from a wide selection of offerings. Teachers may put in requests for topics as well and we will do our best to accommodate these requests. The list is not inclusive but may be added to as the year progresses.

### **Class Offerings:**

1. Basic Microsoft Word- basic formatting and creating templates
2. Basic Microsoft PowerPoint
3. Basic Microsoft Publisher
4. Basic Microsoft Movie Maker
5. Basic Microsoft Excel
6. Basic Troubleshooting- including synchronization
7. Cleaning and Care of Laptops, Desktops, and Technology Equipment
8. Interactive Websites- Aligning with curriculum
9. Integrating Technology into Science Instruction
10. Integrating Student Technology Activities into Science
11. Integrating Technology into Reading Instruction
12. Integrating Student Technology Activities into Reading
13. Integrating Technology into Social Studies Instruction
14. Integrating Student Technology Activities into Social Studies
15. Integrating Technology into Math Instruction

16. Using the Wireless Projectors for Instruction (High School) – Explore instructional strategies that compliment wireless projection tools
17. Intro to WebQuests
18. Writing a WebQuest
19. Basic Kidspiration (Elementary)
20. Kidspiration and Science (Elementary)
21. Kidspiration and Reading (Elementary)
22. Kidspiration and Social Studies (Elementary)
23. File Management- Shared Folders, online file management, organizing favorites
24. Outlook- Email Functions, Web Access
25. Outlook – Calendar Functions
26. Outlook- Tasks and Contacts
27. Documentation and Technology- Documentation styles for different types of technology.
28. Using and Creating Rubrics/ Scoring Guides
29. Locating Resources
30. Scaffolding/ Accountability Components and Technology
31. Share Point Training
32. United Streaming- What's New and How to Use
33. United Streaming- Assignment Builder
34. United Streaming- Quiz Builder
35. United Streaming- Setting up Students
36. Accelerated Reader/ STAR

Additional Offerings:

- Weekly or Bi-Weekly work sessions on class website
- Weekly or Bi-Weekly work sessions on the gradebook/ teacher functions in Infinite Campus.