

# Wright City R-II School District

## Application for Teaching Position

Central Administrative Office  
 90 Bell Road  
 Wright City, MO 63390  
 (636) 745-7200  
 Fax (636) 745-3613  
 www.wrightcity.k12.mo.us

Date of Application \_\_\_\_\_

Name \_\_\_\_\_  
 Last First Middle (Other names by which you have been identified on previous school or employment records, i.e. credentials.)

<b>Position(s) Desired:</b> Number preferences 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> choice or list subject for middle and senior high.			
	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>3<sup>rd</sup></b>
<b>ELEMENTARY (PreK-4)</b>	_____	_____	_____
<b>MIDDLE SCHOOL (5-8)</b>	_____	_____	_____
<b>HIGH SCHOOL (9-12)</b>	_____	_____	_____
Date Available _____	Present Contract Expiration Date _____		

### PERSONAL DATA

Present Address \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
 Street

City State Zip

Permanent Address \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
 Street

City State Zip

Social Security Number \_\_\_\_\_

Have you ever been convicted of a misdemeanor or felony, other than a routine traffic violation? Yes \_\_\_\_ No \_\_\_\_

If yes, explain \_\_\_\_\_

Have you ever been the subject of a child abuse or neglect investigation? Yes \_\_\_\_ No \_\_\_\_

If yes, explain \_\_\_\_\_

<p><b>REQUIREMENTS FOR CONSIDERATION FOR EMPLOYMENT</b></p> <p>Please complete this application in full and return to the Central Administrative Office. Please do not substitute other materials except where more space is necessary. Your complete application must include:</p> <ul style="list-style-type: none"> <li>• A letter of intent to apply</li> <li>• A complete and signed application form</li> <li>• Teaching certificate</li> <li>• Résumé</li> <li>• Placement file (or letters of reference)</li> <li>• Official transcript(s)</li> </ul> <p><b>You will be fingerprinted for an FBI and State Highway Patrol criminal history check and child abuse/neglect if hired.</b></p>	<p><b>OFFICE USE</b></p> <p>Date Received: _____</p> <p>Date interviewed: _____</p> <p>Date of 2<sup>nd</sup> interview: _____</p> <p>Employment begins: _____</p> <p>Position hired: _____</p> <p>Salary: _____</p> <p>Extra duty salary: _____</p> <hr/> <p>Applications will be considered active for one year from date of submission.</p>
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**ALL OF THESE ITEMS  
 MUST BE RECEIVED  
 BEFORE APPLICATION  
 WILL BE PROCESSED**

**EDUCATIONAL AND PROFESSIONAL TRAINING**

High School: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Diploma: Yes \_\_\_\_\_ No \_\_\_\_\_

**UNDERGRADUATE AND GRADUATE**

Institution	Location	Dates	Degree	Major	Hours

**CERTIFICATION**

Are you currently a student? Yes \_\_\_\_\_ No \_\_\_\_\_

Area of Certification	Grades Covered	Type of Certificate	Expiration Date	State

**TEACHING EXPERIENCE**

Name & Location of School/Institution	Supervisor	Grades or Subjects	Dates	Years	Salary

**WORK EXPERIENCE**

Business & Location	Supervisor	Position Held	Dates	Salary

Total years teaching experience in: Elementary School \_\_\_\_\_ Middle/Junior High \_\_\_\_\_ Senior High \_\_\_\_\_

Student teaching experience: Grade Level \_\_\_\_\_ Subject Area \_\_\_\_\_

Have you ever been asked to resign, had a contract not renewed, or been terminated from any position?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

**IF NECESSARY, ATTACH A SEPARATE PAGE FOR ADDITIONAL INFORMATION**

**ACTIVITIES, SPECIAL INTERESTS AND AWARDS**

I have proficiency with the following computer programs: \_\_\_\_\_

College activities and honors: \_\_\_\_\_

Professional organizations: \_\_\_\_\_

Civic and community organizations: \_\_\_\_\_

I can sponsor and/or coach the following activities: \_\_\_\_\_

Other special interests or skills: \_\_\_\_\_

**REFERENCES**

Give at least five references who have firsthand knowledge of your character, personality, and teaching ability. If employed, you must list your current superintendent and principal, when applicable.

Name	Title	Address	Telephone
	Superintendent		
	Principal		

*The Wright City R-II School District is an Equal Opportunity Employer and considers all applications for employment regardless of age, race, creed, national origin, sex, disabilities or veteran status. Equal Opportunity Employment concerns should be addressed to the Superintendent of Schools, Wright City R-II School District, 90 Bell Road, Wright City, Missouri 63390, or telephone (636) 745-7200.*

## PROFESSIONAL STATEMENT

In your own handwriting, please write a brief response to the statements given. Your application will not be complete without this information.

Following is the Wright City R-II School District Mission Statement. In the space provided, describe your personal philosophy of education and how it relates to this mission statement.

*“Dedicated to Our Students’ Success.”*

If you were employed as a teacher in the Wright City School District, describe how you would utilize your skills and personal qualities to ensure a successful teaching experience.

I certify that the information and statements provided by me in this application and accompanying documents are true and complete without significant omissions of any kind. I understand that any false or misleading answer is grounds for refusal to hire, or if hired, for termination.

I hereby authorize the Wright City School District to conduct an investigation relevant to any potential employment with the District. I further understand that any offer of employment is contingent upon the satisfactory outcome of complete criminal records and child abuse checks. The existence of an arrest, charge, or conviction alone may not result in an unsatisfactory review. However, the District has a compelling interest in ensuring the safety and welfare of its students. Therefore, the District is permitted by law and has an obligation to request criminal record information for each applicant and to act in accordance with the information.

Signature \_\_\_\_\_ Date \_\_\_\_\_