

APPLICATION FOR SUBSTITUTE TEACHING

Wright City R-II School District

NAME _____ TELEPHONE NUMBER _____

ADDRESS _____ SOCIAL SECURITY NUMBER _____

DATE OF BIRTH _____

Do you have a teaching certificate? _____ YES* _____ NO**

* If YES, please attach a copy of your teaching certificate to this application.

** If NO, please attach a copy of your college transcript which shows at least 60 college credit hours. _____ Total hours

Grade Level(s) for which you will sub: _____ Any Grade/subject - Kindergarten thru 12th Grade

_____ Elementary - K thru 4th grade _____ Middle school, Grades 5 thru 8 _____ High School, Grades 9 thru 12

Do you have any special interests or preferred subject areas _____

Which days are you available to sub? _____ Any Day

_____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday

Have you ever been convicted of a misdemeanor or felony other than a routine traffic violation? _____ Yes _____ No

If YES, explain _____

Have you ever been the subject of a child abuse or neglect investigation? _____ Yes _____ No

If Yes, explain _____

I certify that the information and statements provided by me in this application and accompanying documents are true and complete without significant omissions of any kind. I understand that any false or misleading answer is grounds for refusal to hire, or if hired, for termination. I hereby authorize the Wright City School District to conduct an investigation relevant to any potential employment with the District. I further understand that any offer of employment may be contingent upon the satisfactory outcome of complete criminal records and child abuse checks. The existence of an arrest, charge, or conviction alone may not result in an unsatisfactory review, however, the District has a compelling interest in ensuring the safety and welfare of its students. Therefore, the District is permitted by law and has an obligation to request criminal record information for each applicant and to act in accordance with the information.

SIGNATURE _____ Date: _____

Scheduling of substitutes is coordinated by the building principals and secretaries. It may be necessary for the principal to call very early on the morning a sub is needed. The regular rate of pay for substitute teacher is \$75.00 per day for the first 10 consecutive days. On the 11th consecutive day the rate is \$85.00 per day for the balance of the uninterrupted workdays. The payroll cut-off date for substitutes is the last day of the month; paychecks are mailed on the 20th of the following month.

Thank you for your interest in the Wright City R-II School District. Please return your completed application to the Central Office located at 90 Bell Road, ~~P.O. Box 198~~, Wright City, MO 63390.